User's Guide

For readers looking for a specific piece of information, this user's guide is designed to help people navigate through the Plan quickly and effectively. However, the Plan should be read in its entirety to ensure that all applicable policies are considered.

Structure of the Plan

Background information is provided in:
- **Section 1.0** – explains Ontario's source protection program under the *Clean Water Act*
- **Section 2.0** – explains policy development and information specific to the Mississippi-Rideau
- **Section 6.0** – explains policy implementation and future considerations

Policies are presented in:
- **Section 3.0** – policies that address specific drinking water threats and other permissible topics
- **Section 4.0** – policies that are education based
- **Section 5.0** – policies that monitor implementation (reporting requirements for implementers)

In each policy section the following information is provided:
- **Background** – explains why a policy is needed to protect source water
- **Policy Intent** – explains what the policy is intended to achieve
- **Key Concepts** – green boxes provide additional information where necessary
- **Threat Circumstances** – yellow boxes explain when and where policies apply
- **Policies** – blue boxes contain policy wording which outlines all policy requirements, when the policy applies, the implementing body, the policy tool and the compliance date. If no date is specified, the policy is in effect immediately upon the Source Protection Plan taking effect. Compliance dates for monitoring policies are either in the wording of the monitoring policy or the policy it corresponds to.

How to Use the Plan

To find which policies apply in a **specific location** (e.g., a specific property):
- You can use Appendix C1 and follow the instructions at the top of the table

To find which policies apply within a **specific municipality:**
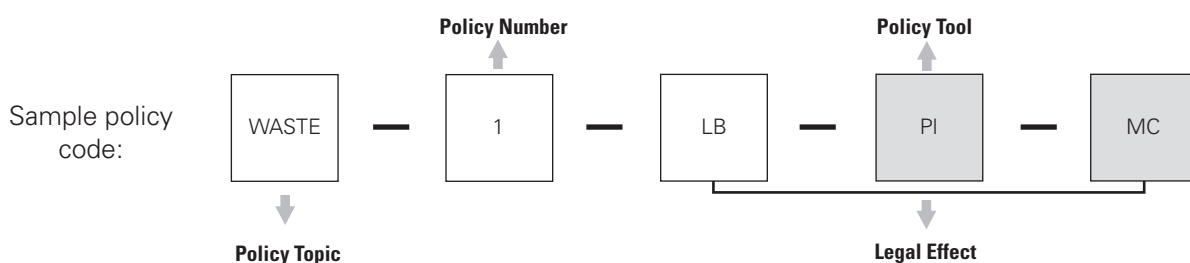- You can use Appendix C1 and follow the instructions at the top of the table

To find which policies affect a **specific activity:**
- Refer to Section 3 which organizes policies by threat activity and refer to Appendix B

For those readers proceeding directly to policies, the information below explains what the policy codes mean. All other readers are encouraged to read the introductory sections of this Plan which provide valuable background information for understanding the policies.

Policy Codes

Each policy has a unique code which identifies the following information:

Sample policy code:

Policy Number / **Policy Tool**

WASTE — 1 — LB — PI — MC

Policy Topic / **Legal Effect**

Policy Topic

The first part of the policy code indicates what threat activity the policy addresses or the type of policy.

Policy Code	Policy Topic
ADMIN	Administrative
AQUA	Aquaculture
ASM	Agricultural Source Material
CORR	Transportation Corridors
DEICE	Aircraft De-icing
DNAPL	DNAPLs and Organic Solvents
EDU	Education and Outreach
FERT	Commercial Fertilizer
FUEL	Fuel
LIVE	Outdoor Livestock Areas
MON	Monitoring
NASM	Non-agricultural Source Material
PATH	Transport Pathways
PEST	Pesticide
SALT	Road Salt and Snow
SEW	Sewage Works
WASTE	Waste Disposal Sites

Sample Policy Code: WASTE-1-LB-PI-MC

- **WASTE** means the policy addresses waste disposal sites

- **1** means it is the first policy in the waste section

- **LB** means the policy is legally binding on the implementer

- **PI** means the policy tool is a prescribed instrument

- **MC** means PI decisions must conform with the policy

Policy Number

The second part of the policy code is a number assigned sequentially within each policy topic.

Legal Effect and Policy Tool

The remaining part of the policy code indicates the legal effect of the policy on the implementer.

- **LB** indicates the policy is **legally binding** on the implementer. In addition:
  - Policies that use Part IV tools under the *Clean Water Act* indicate if the activity is prohibited under Section 57 (**S57**) or requires a Risk Management Plan under Section 58 (**S58**).
  - Policies that use provincial prescribed instruments (**PI**) or the *Planning Act* (**PA**) indicate if decisions "must conform" (**MC**) or "have regard" (**HR**).
- **NLB** indicates the policy is **non-legally binding** on the implementer. While not mandatory, these policies are strongly encouraged as resources permit as they will contribute to the overall protection of source water.

List of Acronyms

ASM	Agricultural Source Material
BTEX	Benzene, toluene, ethylbenzene, and xylenes
DNAPL	Dense Non-aqueous Phase Liquid
HR	Have regard
HVA	Highly Vulnerable Aquifer
IPZ	Intake Protection Zone
LB	Legally binding
MC	Must conform
MOECC	Ministry of the Environment and Climate Change
NASM	Non-agricultural Source Material
NLB	Non-legally binding
PCB	Polychlorinated Biphenyls
TSSA	Technical Standards and Safety Authority
WHPA	Wellhead Protection Area

Glossary
A glossary is included after Section 6.